

UNEMPLOYMENT INFORMATION 2018 - 2019

Our management team is hoping to keep everyone working through winter as long as the weather holds out. We are all hoping for the best. Dependent upon weather / work availability you may experience a partial reduction in hours or you may be notified that you are being placed on a temporary layoff. Unemployment eligibility cannot be determined until you open your claim. Do not wait. You must open your claim, and then, as instructed by the division of unemployment (dui), file your web-cert or tele-cert. DUI will not accept backdated or late claims.

All Maryland unemployment insurance claimants must be able and available for work. All claimants must also be actively seeking work unless they meet one of the following conditions:

- Have a definite return to work date within 10 weeks or less; or
- Meet the conditions for an approved training waiver.

Claimants who are subject to recall but do not meet the 10-week-return-to-work date condition must search for work. Based on new law effective July 3, 2016, this group includes claimants age 60 and over who are subject to recall.

- Open and file your claim online at www.mdunemployment.com or call the Unemployment Claim Center closest to your home address – see numbers on back of page.
- It is YOUR responsibility to read ALL notices sent from the Division of Unemployment! Please be sure they have your correct address / email on file.
- **You must report ALL INCOME, including HOLIDAY and/or VACATION earned in the week(s) you are claiming.**
- Once you have filed your claim Reliable Contracting receives a Request for Separation Information. We make every effort to expedite responses. Please allow up to 7 business days for the response to be uploaded and processed.
- **The Maryland Unemployment Insurance Benefits Debit Card is a Visa® debit card issued through Bank of America. (BOA customer service # is 1-855-847-2029) This card is valid for a three-year period.**
- If you are not receiving payments weekly or have any questions call the DUI Claimant Information Service MON – FRI 8:00 AM – 2:00 PM: 410-949-0022 or 800-827-4839. Please do not contact HR unless you have spoken to someone at the Division of Unemployment to resolve any issues first.
- **ONCE YOU HAVE RETURNED TO WORK YOU MAY NOT COLLECT UNEMPLOYMENT.** When you return to work you must report wages earned regardless of whether you have received your paycheck yet. If you do not report earnings you are committing unemployment insurance fraud.

More information is available at www.mdunemployment.com