

# Job Order Print Document

Job Order: **386945**

Print Date: **7/21/2015 4:20:49 PM**

Office: **Anne Arundel County One Stop Center (Glen Burnie)**

LWIA/Region: **Anne Arundel**

## Employer Information:

Employer Name: **Reliable Contracting Co., Inc.**

How to Apply: **Via Email, By Fax, In Person**

Company Website: **NA**

Application Comments:

Applicants must complete an Official Reliable Contracting application to be considered for this job.

## Location:

Main Address:

**Reliable Contracting Co., Inc.**  
**2410 Evergreen Road**  
**Suite 200**  
**Gambrills, MD 21054**

Mailing Address:

**2410 EVERGREEN RD**  
**Suite 200**  
**GAMBRILLS, MD 21054**

## Contact:

Contact: **Human Resources Reception**

Title: **Application Admin**

Phone: **(410) 987-0313 x** Fax: **(410) 721-2571**

Email: **HR@reliablecontracting.com**

## Job Details:

Occupational Code: **49302302 Automotive Specialty Technicians**

Job Title: **Fleet Mechanic - Small Trucks & Corporate Vehicles - Millersville, MD**

Industry Code: **237310 - Highway, Street, and Bridge Construction**

Number of Positions: **1**

Referrals: **100**

Earliest Date to Display: **4/6/2015**

Last Date Job Order Will Display: **12/31/2015**

Type of Job: **Regular**

Job Time Type: **Full Time (30 Hours or More)**

Duration: **Over 150 Days**

Special Job Category:

## Job Duties and Skills:

Description:

**Reliable Contracting Company, Inc. is looking for both an Experienced Small Vehicle and Light Truck Mechanic to join our fleet maintenance team in Millersville on Rt. 3 North.**

**The applicant must have a minimum of Two (2) Years of maintenance experience working on light trucks such as pickups and landscaping vehicles as well as corporate cars such as town cars and SUV's. The mechanic will be responsible for all aspects of vehicle repair and fleet maintenance, to include but not limited to: engine, computer, transmission, clutch, brakes and more.**

**This is a full-time day shift (40 Hours), with some weekend and night work. Great pay and benefits including health, dental, 401(k), profit sharing and more.**

**Applicant must also have a valid U.S. Driver's License, DOT Medical Card, and his/her own transportation to and from work as we are not accessible by public transportation.**

**Reliable is an Equal Opportunity Employer - Women and Veterans are welcome and encouraged to apply.**

**Applicants can send resumes by Fax to 410-721-2571; or Email to [HR@ReliableContracting.com](mailto:HR@ReliableContracting.com). Applications are also available at our Corporate Office at 2410 Evergreen Road, Suite 200, Gambrills, MD 21054; Monday - Friday from 7:30 am to 5:00 pm. We are located in the Waugh Chapel Towne Centre on Rt. 3 South, in the Founders' Building next to Wegmans and adjacent to Dick's Sporting Goods.**

Special Software/Hardware Skills Needed: **No**

Special Skills:

**Job Requirements:**

Minimum Age: **18**

Test Done By: **No test required**

Required Tests: **NA**

Hiring Requirements: **Drug Testing/Screening, Background Checks, Reference Checks, Other(specify)**

Hiring Requirements Other: **A pre-employment physical exam is also required - paid by the employer.**

Education Level: **No Minimum Education Requirement**

Months of Experience: **24**

Requires a Drivers License: **Yes, Commercial License** Near Public Transportation: **No**

Drivers License Certification: **Class C - Noncommercial vehicles weighing 26,000 or less pounds GVW, EXCEPT motorcycles**

Drivers License Endorsements: **No Endorsements**

**Compensation and Hours:**

Minimum Salary: **0.00 Other**

Maximum Salary: **0.00 Other**

Pay Comments: **DOE (Depends on Experience)**

Supplemental Compensation: **No**

Hours per Week: **Hours Vary**

Actual Hours:

Shift: **Other, see job description**

Benefits: **Medical, Dental, Life Insurance, Vision, Vacation, Holidays, Tuition Assistance, 401K, Retirement/Pension, Other, Profit Sharing, Flexible Benefit Account**

Other Benefits: **TRAINING, Prescription Plan, Flexible Spending Account, Short Term Disability, Profit Sharing Plan, Supplemental Life, Credit Union Memberships.**

**Job Order Information to be Displayed Online:**

Job Order Information Online: **Company Name is displayed, One-stop staff does not screen applicants**

**Job Application Information Needed:**

**Req Section**

- Contact Information
- Employment History  Allow individuals that have never had a job to apply (eg. College graduates)
- Education History
- Certifications
- Desired Job Type

**Other Information:**

Green Job: **No**

Subsidized by ARRA (Stimulus): **No**

Featured Job: **No**

In an Enterprise Zone: **No**

Federal Contractor: **No**

Court Ordered Affirmative Action: **No**

**Staff Information:**

Category: **Regular (Non Domestic)**

Job Developer Mandatory Listing: **NA**

Status: **Open and available**

Employer Status: **Open and available**

Reason: **NA**

Future Release From Hold:

Job Order Followup: **5/6/2015**